



ASSOCIATION FOR TRANSNATIONAL  
HIGHER EDUCATION ACCREDITATION

December 03, 2015

## **ATHEA – Extended Board Meeting / Membership Meeting - Minutes**

### **DATE/TIME/LOCATION**

Thursday December 03 2015 from 06:00pm-08:00pm (CET; Paris/Vienna Time Zone)  
Meeting via SKYPE (audio)

### **ATTENDEES**

Katalin Kovacs (President) - Maastricht School of Management  
Roberta Grossi (Treasurer) – Horizons University  
Jeffrey Henderson - Monarch Business School Switzerland  
Bill Parrott - Peregrine Academic Services  
Günther Singer - Executive Director

### **Invited but absent:**

Maurice Forget (Secretary) - International School of Management  
Thierry Kirschstein (Vice-President) – United International Business Schools  
Marcel van der Ham - Business School Netherlands  
Robert Walton - Embry Riddle  
Olin Oedekoven - Peregrine Academic Services



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## **AGENDA for December 03, 2015**

1. ACBSP Conference (ATHEA is well received; brochure)
2. New members status
3. New members process
4. ATHEA membership with institutions
5. Finance status
6. Membership application - founding members
7. Institutional Member Logo – Link on Website
8. Webinar preparation - Candidacy Workshop (December 16 2015)
9. International Workshop on Quality Assurance in Higher Education - February 16-18, 2016 Dubai, UAE (<http://athea.org/home/dubai2016>)
10. Next extended Board Meeting – Online Tuesday February 2 2016

## **DISCUSSIONS**

### **1. ACBSP Conference in Barcelona**

ATHEA was well received by the participants. The ATHEA brochure and flyer for the Dubai Workshop were available at the Peregrine conference booth. Olin Oedekoven discussed ATHEA in his presentation.

### **2. New members status**

There are about 5 institutions considering joining ATHEA as an institutional member in the first quarter of 2016.

### **3. New members process**

Specific cases of organizations interested in joining ATHEA were discussed. The conclusion reached was that institutions joining should have a sufficient history of experience when they join as an Institutional Member. This is to be taken in consideration when the Board of Directors makes the decision about accepting a membership application. With further experience gathered, this will be integrated into the Membership Application form.

### **4. ATHEA Membership with institutions**

Discussed that ATHEA should link up with other institutions such as:



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- CHEA International Quality Group
- PRME (Principles for Responsible Management Education)

Decision: Günther collects potential institutions and this shall be discussed at the spring meeting. Please point out relevant institutions to Günther.

#### **5. Finance status**

All founding members paid their annual fee (42.000,-).

Half of the sum will be paid out 2015 for expenses, salary Executive Director and honorarium Peregrine.

#### **6. Membership application - founding members**

Currently two institutions handed in their membership application.

Decision: The deadline to hand in was extended to the 31 December 2015

#### **7. Institutional Member Logo – Link on Website**

Three schools sent their link already:

<http://www.horizonsuniversity.org/accreditation/>

<http://www.msm.nl/about-msm/accreditations-memberships/memberships/>

<http://umonarch.ch/monarch/memberships/>

**Action:** The other 4 schools please send your link to Günther

#### **8. Webinar preparation - Candidacy Workshop (December 16 2015)**

- The goal of the workshop is to show the members how to complete the candidacy application.
- The manual should be ready at the beginning of next week
- The duration will be a maximum of 3 hours
- Two groups (3 pm CET and 7 pm); Bill resends initial list to better balance the group size
- The conference system will be organized by Bill (Peregrine).



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**9. International Workshop on Quality Assurance in Higher Education - February 16-18, 2016  
Dubai, UAE (<http://athea.org/home/dubai2016>)**

The goal is to make a contribution to Quality Assurance in Higher Education beyond the regulatory framework. ATHEA is sponsoring the workshop. The workshop will be delivered by Günther Singer, Bill Parrot and potentially other Peregrine consultants depending on the group size. Target participation is 20-30 people.

Approximately 8000 people will be reached via mail from multiple sources to market the event in December. The event has been published via LinkedIn, Twitter, and Facebook already.

**10. Next Extended Board Meeting – Online Tuesday February 2 2016**

We experienced problems in getting started on Skype for this meeting. Günther will check for a meeting alternative for this event.

**AGENDA**

Decision on location for the 2016 physical meetings.

- May 17-18, 2016 - Spring Meeting and Self-Study Workshop. Tentatively agreed to Paris, but should consider moving this to Berlin given the location of the October IACBE meeting in Paris
- October 17-18, 2016 - Fall Meeting. Tentatively agreed to Berlin, but it makes better travel sense to have this in Paris if the IACBE meeting follows these dates with their fall meeting in Paris

**Next Extended Board Meeting**

**Date** Tuesday February 2 2016

**Time** 06:00-08:00 pm CET

**Location** Online (Medium will be announced upfront)

Due to the late meeting time we will try to keep the meeting shorter than two hours.

Author: GS